


AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		PAGE OF PAGES	
				1		5	
2. AMENDMENT/MODIFICATION NO. 0003		3. EFFECTIVE DATE 06-Feb-2004		4. REQUISITION/PURCHASE REQ. NO. N6592304PR0015		5. PROJECT NO.(If applicable)	
6. ISSUED BY NAVAL AIR DEPOT CODE 2.5.1.6, BLDG 159 PSC BOX 8021 CHERRY POINT NC 28533-0021		CODE N00421		7. ADMINISTERED BY (If other than item 6) See Item 6		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				X		9A. AMENDMENT OF SOLICITATION NO. N00421-04-T-0066	
				X		9B. DATED (SEE ITEM 11) 29-Jan-2004	
						10A. MOD. OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer: <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended.							
<p>Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods:</p> <p>(a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.</p>							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A.THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B.THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C.THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D.OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) The purpose of this amendment is to post vendor questions and responses relating to the RFQ.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				RODNEY D. ANGE / CONTRACTING OFFICER			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
(Signature of person authorized to sign)				BY 		06-Feb-2004	
				(Signature of Contracting Officer)			

EXCEPTION TO SF 30
APPROVED BY OIRM 11-84

30-105-04

STANDARD FORM 30 (Rev. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

Question (1)

Does fixed price include expenses (i.e. travel, hotel, meals, etc.) or billed separately?

Answer (1)

Fixed price includes all expenses relating to the applicable CLIN that is being priced.

Question (2)

The length of the project is estimated at 12 months. Does this mean on site training for 12 months or 7 sessions at approximately 2 weeks for a total of 14 weeks spread out over 12 months.

Answer (2)

The performance period for the contract is 12 months. CLIN 0001AA, 0001AB and 0001AC are the three events that will be funded at contract award. CLIN 0002, 0003 and 0004 are option CLINs that may be ordered later at the discretion of the government. The performance period identifies the time constraint for ordering options CLINs and completion of all events under the contract.

Question (3)

Do we submit our proposal and information on letterhead or your form?

Answer (3)

Section L (page 35 of the RFQ) - FAR 52.212-1 Instructions to Offerors and Attachment (3) Quotations instructions provides information on submission of quotations. The Standard Form (SF) 18 Request For Quotations, Block 14 is to be signed by the authorized individual. All amendments to the RFQ must be acknowledged as identified in Block 11 of the Standard Form 30 Amendment of Solicitation/Modification of Contract.

Question (4)

How large is the site; i.e. number of buildings, business units to participate in the workshops or are the business units (@ 5 BU's) determined at conclusion of our assessment

Answer (4)

As indicated in Paragraph 2.3 of the Statement of Work, review and determination of the Business Units to be utilized during the Training/Implementation will take place during the Customer Site assessment.

Question (5)

In regards to paragraph 2.0 Section C – Requirements; “emphasis will be placed on integration of “LEAN” processes into on-going TOC initiatives within the depot”. Can you make available or summarize the status of the efforts as it relates to supporting a Lean implementation or are you looking for just Lean toolset applications within the context of TOC?

Answer (5)

Cherry Point has been implementing TOC successfully for more than a year. We do not want to replace the TOC effort or interfere with the on-going TOC initiatives in any way. We envision all efforts related to Lean as a tool that focuses on areas that TOC has defined as a constraint. This is to be further reexamined as we move down the path of Lean implementation but we currently feel that Lean can support TOC and this is how we envision Lean being introduced in the Depot.

Question (6)

Will an infrastructure for implementing Lean have to be created within the scope of this contract or is that out of scope? (Infrastructure would include training the Core Team to lead Kaizen events via the events, metrics reporting, methods and systems for sustaining lean efforts etc.)

Answer (6)

In this contract we plan to familiarize individuals with Lean, execute a minimum of two events and then further determine where Lean best fits into our repair processes. We anticipate that as our people become trained and more familiar with Lean principles and methodologies that several folks will be selected to lead other Teams in successfully implementing Lean events. Option CLINs 0002, 0003 and 0004 may be ordered /funded by the government if/as needed and at the discretion of the government. We anticipate that as our people become trained and more familiar with Lean principles and methodologies that several folks will be selected to lead other Teams in successfully implementing Lean events.

Question (7)

Section C Paragraph 2.1 - Will the meeting rooms have flip chart holder and LCD projectors for Laptop Computer?

Answer (7)

The LCD's in our training rooms are ceiling mounted. If CD's or floppy disks were to be utilized on our computer system, the CDs or disks must have prior approval from our Information Technology Department (7.2)

Question (8)

Section C Paragraph 2.1 - Will the meeting rooms have television and VCR supplied?

Answer (8)

Yes

Question (9)

Section C Paragraph 2.2 - Will the contractor be responsible for travel expenses and if so are they in the fixed priced for each line item.

Answer (9)

See answer 1

Question (10)

Section C Paragraph 2.3.1 - For the Customer Site assessment how many buildings will we be reviewing, how many square feet, and approximate personnel?

Answer (10)

The purpose of the site assessment is to jointly select the business units that will be used in the implementation training. These business units will consist of TOC constraints. The extent of the survey is dependent upon how many business units must be looked at to reach agreement on inclusion in the two funded lean events.

Question (11)

Section C Paragraph 2.3.1 - During the assessment will we have Core Team resources to assist in information collection?

Answer (11)

Yes

Question (12)

In submitting this proposal do we send the entire document (40 pages) back along with the signed amendments? Then attach our responses to each section along with an SF 1449 as the cover page?

Answer (12)

That would be acceptable. Instead of the SF1449 you will need to attach the completed SF18 Request For Quotations as the cover page. See answer 3.

Question (13)

Section G – 5252-232-9000 Paragraph (a) - Will we send invoices for each line item or one invoice at the conclusion of the non-optional items?

Answer (13)

It would be acceptable for you to invoice as you complete each SubCLIN, ie. 0001AA, 0001AB or 0001AC or submit one invoice identifying each SubCLIN being billed.

Question (14)

Section 2.3.1 – “ Contractor shall lead the students in reviewing the business units and determining how to implement LEAN into the business unit operation to improved business/work process”. What will be the make up of the attendees? Will be Core team members who will be looking to be trained in Kaizen event execution techniques during the training? If so how many would be available and what it is there background regarding Lean and TOC?

Answer (14)

The respective CLINs identify class size as range of 12-20 students. Specific students to attend have not yet been identified.

Question (15)

The question related to the amendment that Mr. Ange had posted regarding a 12 month period of performance has raises some confusion. In the description of the Pre-solicitation notice is cites "Contract will include assistance of Depot Core Team and establishment of support activities necessary to sustain improvements and to continuously improve through future applications". This would indicate that outside of the rough order of magnitude of the 1-week of training and 1 week for a Lean event along with a Customer Site Assessment in the SOW that the Depot Core Team would require the typical training (Train the Trainer), tools, methods and infrastructure to implement Lean enterprise wide. If so this would change the scope of the RFQ (or should we disregard this requirement). However the RFQ references TOC Initiatives and integration with them which may indicate that you already have in place an infrastructure for continuous improvement and only need literally the Lean training and hands on Lean training events to impart the knowledge. In that case our quote would be different. In order to be responsive we would need to understand this. Also to integrate TOC into our training and Lean event activities we need to understand the maturity of those efforts regardless.

Answer (15)

The scope of the RFQ remains as identified. Please quote on the requirements identified therein. Refer to answer 5 for TOC integration requirements.

SUMMARY OF CHANGES